

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
January 8th, 2019

Call to Order

Heather Humienny, Board President, called the meeting to order at 4:36 p.m. Present were Board Members Tom Gillette, Ruth Demshick, and Betty Zubrzycki. Also in attendance were Dr. Charles Bonner (Chief Executive Officer), Samantha Osborn (Omnivest), and Robin Eglin (Omnivest). Board members Mike Wolverton, Norm Shore and Dan DiLorenzo were absent.

PLEDGE of ALLEGIANCE

EXECUTIVE SESSION

Tom Gillette made a motion to go into executive session at 4:37 p.m. This motion was seconded by Betty Zubrzycki. This motion passed with a 4-0 voice vote.

The board returned to public session at 5:20 p.m.

MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on December 11th, 2018, and December 18th, 2018.

Tom Gillette moved Motion A under minutes. This was seconded by Betty Zubrzycki. The motion was approved with a 4-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report. CSL received a message from PDE concerning our CFRS application in the PDE portal of the Annual Financial Report. We are informed that the auditor information has not been completed on the Audit Certification. Edmund has resubmitted the certification on 1/8/19. The resubmission was accepted by PDE on 1/8/19.

We also had some concerns with our Comprehensive Plan submission. These problems were corrected and the plan was re-submitted. We heard back from PDE on 1/8/19, stating that “the comprehensive plan for Center for Student Learning CS Pennsbury is complete and has been accepted by the Pennsylvania Department of Education for implementation during the July 1, 2019 to June 30, 2022 cycle. This confirms that the Center for Student Learning CS Pennsbury meets the Chapter 4, 12, 16, and 49 requirements. Also as a Phase 3 LEA, the next due date for the Comprehensive Plan is 11/30/2021.

CSL has been red flagged for our cohort graduation rate. This has been an ongoing problem for CSL, in that we receive numerous students who are off cohort when they arrive at CSL. While we do a remarkable job moving students forward

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as shown by our PVASS scores, we still struggle moving them 2 to 3 years in the course of 1 year. Our on cohort graduation rate is at 65%, the cut off is 67%. We have had discussions with representatives from PDE with whom we will be working, and they believe this will be an achievable goal. So while we are on another improvement list, this time we receive funding! And the funding will be for at least two years. Every Comprehensive Support and Improvement school will receive a formula-driven grant during school year 2018-19 based on the Title I, Part A formula. Estimated school-level allocations for our local education agency will be: \$77,665.00. Funds will be made available in spring 2019, through the standard Federal Programs application system via the eGrants system. The period of availability for these Title I school improvement funds will extend through September 30, 2020. CSL will be paired with at least one Regional Improvement Team member from the Statewide System for District and School Improvement.

We are complying with all requests from the Safe2Say program. We have our team developed. The team has been trained or is in the training process. Information has been delivered to all staff. We are also working with the staff at Safe2Say to have a trainer come in and train the staff and students.

NEW BUSINESS

Motion A: Move that the Board of Trustees approve payment to CTI Technical Services for computer hardware and services listed in the attached in the attached invoice in the amount of \$34,639 over 36 months at \$1067.75 per month.

Tom Gillette moved Motion A under new business. This was seconded by Ruth Demshick. The motion was approved with a 4-0 voice vote.

BUSINESS

Motion A: Move that the Board of Trustees approve the recurring bill pay list.

Motion B: Move that the Board of Trustees approve the following financial statements: account receivable aging summary, Wells Fargo check register, Fulton Bank check register, PLGIT check register, and cash balance report as provided by Omninvest in the financial packet provided on January 4th, 2019.

Motion C: Move that all the bills on the accounts payable transmittal listing be approved for payment.

Motion D: Move that the Board of Trustees approve payment to Buchanan Ingersoll & Rooney on the invoice dated December 18th, 2018 (#11062803) in the amount of \$225.00.

Samantha Osborne presented CSL Financials.

Tom Gillette moved Motion A through D under business. This was seconded by Ruth Demshick. The motion was approved with a 4-0 voice vote.

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PERSONNEL

There were no personnel items discussed at this meeting and no motions concerning personnel.

ADJOURNMENT

Tom Gillette moved to adjourn the meeting. This was seconded by Ruth Demschick. The motion was approved with a 4-0 voice vote.

The meeting was adjourned at 6:07 p.m.

