

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
February 12th, 2019

Call to Order

Heather Humienny, Board President, called the meeting to order at 4:45 p.m. Present were Board Members Tom Gillette, Ruth Demshick, Betty Zubrzycki, Dan DiLorenzo (via phone) and Norm Shore (via phone). Also in attendance were Dr. Charles Bonner (via phone) (Chief Executive Officer), Jacqueline Gallagher (Attorney /via phone), Kira Lum (Attorney /via phone). Board member Mike Wolverton was absent.

PLEDGE of ALLEGIANCE

**EXECUTIVE
SESSION**

Tom Gillette made a motion to go into executive session. This motion was seconded by Betty Zubrzycki. This motion passed with a 6-0 voice vote.

The board returned to public session at 4:45 p.m.

See new business section for details on motions passed during executive session.

MINUTES

Motion A: *Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **January 8th, 2019.***

Tom Gillette moved Motion A under minutes. This was seconded by Betty Zubrzycki. The motion was approved with a 4-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report:

We are on our third Steering Committee meeting with Susan Ostrich on Friday 2/8/19. We are following her newest agenda discussing among other things our Mission and Vision, along with our PA Future Ready Index data. We will also discuss and become more familiar with the Goals sent by the State to improve our graduation rate.

We are on our 13th Safe2Say call. It is proving a bit unwieldy, but slowly coming together concerning the State, Police and surrounding districts.

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MEETING MINUTES from
February 12th, 2019

We had 18 students attend the Penn State Abington college trip. The students enjoyed the day. Thanks go to Natashja and Dayna for organizing the trip.

Officer Yeager is back! He and Officer Whitney presented a “Not in my School” Presentation. The presentation concerned speaking up and alerting an adult about any type of concerning behavior. This program fit in very well with the Safe2Say program.

Officer Yeager is also cycling through the middle school with the D.A.R.E program. Officer Yeager has always been a great support for our school.

Mr. Hackney, Ms. Harrison and Dr. Bonner are all now officers of the court, in that we can now cite students for truancy and take them to court. As of yet we have not had to exercise this option.

We are working with Lindsey Insurance to insure that our new computers are covered and also to avoid double paying the leasing company for insurance that they offer. Thanks to Samantha for catching that one!

Mr. Hackney and Dr. Bonner are interviewing teachers for a middle school position so that we can expand the 6th grade class. We are also looking for a long term sub to fill in while Mrs. Lambert is on maternity leave.

NEW BUSINESS

- Motion A: *Move that the Board of Trustees approve the attached Active Shooter Policy and Procedures.*
- Motion B: *Move that the Board of Trustees approve the attached Emergency Preparedness Policy.*
- Motion C: *Move that the Board of Trustees approve the attached Lockdown and Shelter-In-Place Policy.*
- Motion D: *Move that the Board of Trustees approve the attached Safety Policy.*
- Motion E: *Move that the Board of Trustees approve the attached Terroristic Threats Policy.*
- Motion F: *Move that the Board of Trustees approve the attached Child Abuse Mandatory Reporting Policy.*
- Motion G: *Move that the Board of Trustees approve the attached Safe2SAY Program Policy.*

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
February 12th, 2019

Motion H: *Move that the Board of Trustees approve the attached Child Abuse Mandatory Reporting Policy.*

Tom Gillette moved Motion A through H under new business. This was seconded by Betty Zubrzycki. The motion was approved with a 4-0 voice vote.

Motion I: *Move that the Board of Trustees approve the material terms of agreement in the settlement of the Terri Sparango case.*

Tom Gillette moved Motion I under new business. This was seconded by Betty Zubrzycki. The motion was approved with a 6-0 voice vote.

Motion J: *Move that the Board of Trustees approve the agreement for the proposed press release in regard to the Terri Sparango case.*

Tom Gillette moved Motion I under new business. This was seconded by Betty Zubrzycki. The motion was approved with a 6-0 voice vote.

PERSONNEL

Motion A: *Move that the Board of Trustees accept the resignation of Shannon Dunn.*

Tom Gillette moved Motion A under personnel. This was seconded by Betty Zubrzycki. The motion was approved with a 4-0 voice vote.

BUSINESS

Motion A: *Move that the Board of Trustees approve the recurring bill pay list.*

Motion B: *Move that the Board of Trustees approve the following financial statements: account receivable aging summary, Wells Fargo check register, Fulton Bank check register, PLGIT check register, and cash balance report as provided by Omnivest in the financial packet provided on **February 6th, 2019.***

Motion C: *Move that all the bills on the accounts payable transmittal listing on **January 11th, 2019 and January 18th, 2019** be approved for payment.*

Motion D: *Move that the board approve payment to Buchanan Ingersoll & Rooney for invoice # 11067901 in the amount of \$664.20.*

Tom Gillette moved Motion A through D under business. This was seconded by Ruth Demshick. The motion was approved with a 4-0 voice vote.

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February 12th, 2019

ADJOURNMENT

Tom Gillette moved to adjourn the meeting. This was seconded by Betty Zubrzycki. The motion was approved with a 4-0 voice vote.

The meeting was adjourned at 5:40 p.m.