

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
May 14th, 2019

Call to Order

Tom Gillette called the meeting to order at 4:49 p.m. Present were Board Members, Heather Humienney, Betty Zubrzycki, Ruth Demshick. Also in attendance were Dr. Charles (Chief Executive Officer), Peter Hackney (Dean of Students), James Cella (Omnivest) and Samantha Osborne (Omnivest). Board members Dan DiLorenzo, Norm Shore, and Mike Wolverton were absent.

PLEDGE of ALLEGIANCE

CEO REPORT

Last week was Teacher Appreciation Week. The teachers had a great week. The highlights of the week were a breakfast brought in by our parents! Quiche, donuts, cake, juice and coffee was brought in by Spencer Frost's mom -Ms. Frost, Skyler Chrupalyk's mom- Ms. Shannon, Mason Fletcher's mom- Ms. Bastedo, and Keara Saturnino's mom - Ms. Palmer. Teachers also enjoyed a Mexican lunch and a CSL beach towel. Great Job everyone!!

Our guidance counselors have been very busy this year. They have planned and implemented the following activities for our students and our school.

Ms. Harrison and Ms. Rinaldo are starting the big push to finish out the year and meet the state compliance, with our BiWeekly Smart Futures programs.

Since becoming Truancy officers we have had 5 students go through truancy court this year. Also in attempts to address truancy Ms. Harrison has held 45 SAIP meetings. Unfortunately, neither parents nor students are mandated to attend.

On 4-23 we took students on a college visit to West Chester University.

The 7th Grade Underage Drinking presentation for 7th graders was offered by the Council of Southeastern PA. This is the same organization that helps us with our SAP program. The program was presented on the following dates - 4/9, 4/10, 4/11, 4/24, 4/25, 4/26, 4/29.

Ms. Harrison and Ms. Rinaldo have been working hard updating and finalizing the senior's transcripts. We have thirty seniors on track to graduate, with three more we are trying to pull through. Fifteen seniors are already accepted to some type of post graduate schooling.

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
May 14th, 2019

“Hold on You Matter” Walk at the Tech School which took place on Sunday 4/28 had a great turn out. Ms. Rinaldo took the lead in organizing this program.

On May 7th Mrs. Talley (Nick’s mom) came to CSL with a Civil Air Patrol Presentation. The presentation was open to all of our students. The focus of the program was careers in the Aerospace, STEM & Engineering fields. Thanks so much Mrs. Talley!!

We have had numerous intakes recently. We have pending enrollments of 12 for the 2019/20 school year and 3 upcoming enrollments and 2 new 9th grade students scheduled to start on Monday, 5/13

We are looking into the need for a new fire and burglar alarm system. I have a request out to Siemens and WSS. Our hardware is no longer made so parts are very difficult to get. Also most systems are going wireless due to POTS (plain old telephone service) lines not being available anymore.

We have connected with the companies who will be providing the programs we will be using to help us improve are Graduation Cohort School Improvement Plan. As of now we will be working with the following companies:

- Remind
- Check and Connect
- Achieve 3000
- Carnegie Mathia
- GoGuardian

Our plan is ready to be board approved and then posted on the website. We have had great guidance in this process by working with Mrs. Ostrich.

All teachers have been observed and evaluated through PA-EETEP. They have all done very well and met proficiency in all categories. We are lucky to have a great group of educators.

FINANCIALS

Samantha Osborne and James Cella (Omnivest) presented the monthly financials report.

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
May 14th, 2019

PUBLIC COMMENT

At 4:58 Tom Gillette asked if any public would like to make a comment. Seeing no public present, he closed public comment.

MINUTES

Motion A: *Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **April 9th, 2019.***

Heather Humienney moved Motion A under minutes. This motion was seconded by Betty Zubrzycki. The motion was approved with a 4-0 voice vote.

NEW BUSINESS

Motion A: *Move that the Board of Trustees approve the attached ESSA School Improvement Plan.*

Betty Zubrzycki moved Motion A under new business. The motion was seconded by Heather Humienney. The motion was approved with a 4-0 voice vote.

PERSONNEL

Motion A: *Move that the Board of Trustees approve accept the resignation of Zachary Ferraro from The Center for Student Learning Charter School at Pennsbury effective May 4th, 2019.*

Motion B: *Move that the Board of Trustees approve Camille Rylak for hire as a Language Arts teacher at The Center for Student Learning Charter School at Pennsbury, for the school year 2018-2019, at a pro-rated salary of \$42,224 effective May 4th, 2019.*

Motion C: *Move that the Board of Trustees approve tuition reimbursement for Nicole Huber in the amount of \$1000 to pay for a course on curriculum design through Penn State World Campus.*

Betty Zubrzycki moved Motion A, B, and C under personnel. This was seconded by Ruth Demshick. The motions were approved with a 4-0 voice vote.

BUSINESS

Motion A: *Move that the Board of Trustees approve the recurring bill pay list.*

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
May 14th, 2019

- Motion B: *Move that the Board of Trustees approve the following financial statements: account receivable aging summary, Wells Fargo check register, Fulton Bank check register, PLGIT check register, and cash balance report as provided by Omninvest in the financial packet provided on **May 9th, 2019.***
- Motion C: *Move that all the bills on the accounts payable transmittal listing on **April 1st, 2019, April 5th, 2019, April 12th, 2019, April 26th, 2019** be approved for payment.*
- Motion D: *Move that the board approve payment to Latsha, Davis & McKenna for invoice # 81318-119415 in the amount of \$24,494.86.*
- Motion E: *Move that the board approve payment to Latsha, Davis & McKenna for invoice # 81318-119876 in the amount of \$1,220.00.*
- Motion F: *Move that the board approve payment to Latsha, Davis & McKenna for invoice # 67302-119414 in the amount of \$1,527.50.*
- Motion G: *Move that the board approve payment to Latsha, Davis & McKenna for invoice # 46311-119874 in the amount of \$487.50.*
- Motion H: *Move that the board approve payment to Latsha, Davis & McKenna for invoice # 67302-119875 in the amount of \$376.86.*

Ruth Demshick moved Motion A through H under business. This was seconded by Betty Zubrzycki. The motions were approved with a 4-0 voice vote.

- Motion I: *Move that the board approve the proposed draft budget for school year 2019-2020 per attached.*

Betty Zubrzycki moved Motion I under business. This was seconded by Ruth Demshick. The motion was approved with a 4-0 voice vote.

ADJOURNMENT

Betty Zubrzycki moved to adjourn the meeting. This was seconded by Ruth Demshick. The motion was approved with a 4-0 voice vote.

The meeting was adjourned at 5:32 p.m.