

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
February 14th, 2023

Call to Order

This CSL School Board meeting was held via Zoom. Board President Heather Humienny called the meeting to order at 4:46 p.m. Other Board members present were Tom Gillette, Dan DiLorenzo, Betty Zubrzycki, and Ruth Demshick. Board member Mike Wolverton was not in attendance. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) was also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on January 10th, 2023.

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report.

Bucks County Community College Epstein Campus tour. Feb 24th is the date for the tour to the Lower Bucks campus and the Center for Advanced Technologies that's located on the same campus. The tour will be from 10 am – 12 noon. Thanks to Patty Smallacombe (BCCC) and Jillian for scheduling this event.

I attended a U.S. Equal Employment Opportunity Commission that provided a webinar on Human Trafficking Awareness. Information presented included - How each agency combats human trafficking. And what services are provided to victims of human trafficking.

Happy to announce that WaWa is back for all of our After School students to enjoy! WaWa donations stopped during the Pandemic, and we were told that they were no longer donating. Thanks to some effort by Cindy Rogers, we were successful in sending our application through Harvest Food Group. Currently, our pickup location is Burlington, NJ. Thanks so much to Krista Tvarok who has graciously agreed to pick up the donation each Tuesday morning! Lots of happy kids thank you too! Great job Cindy and Krista!!

On Thursday 2/9 we had our parent teacher Conferences. We had 12 parents attend. A number of parents shared how much they liked the school and how much their child enjoys being at CSL! Great Job Teachers!!

During our PD day, on Friday 17th Donna will have the staff review a few safety points regarding Asthma, Seizures, Choking, Hyper and Hypoglycemia, Anaphylaxis and Epi Pen use. She has also provided a **free** 15 minute course on anaphylaxis and epi pen use, provided by The Food and Allergy foundation. Staff will receive a certificate of completion

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after the course. The course title is, Save A Life: Recognizing and Responding to Anaphylaxis. Great job Donna!!

Nurse Donna has been busy! Brought to CSL the Life VAC. It is a grade II medical device *registered* with the FDA as an anti-choking device to be used if the AHA approved method, the Heimlich, is unsuccessful. It is designed with a patented valve to prevent any air from pushing food or objects downward. This creates a one-way suction to remove lodged food or objects. She sought the advice of Dr. Ruppensberger our school area physician and he said it looks good.

NEW BUSINESS

Motion A: Move that the Board of Trustees approve the attached Education of Staff for Diabetes, Asthma, and Allergic Reactions Procedure.

Motion B: Move that the Board of Trustees approve the attached Self-Monitoring Treatment for Various Medical Conditions Procedure.

Motions A and B under new business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

PERSONNEL

Motion A: Move that the Board of Trustees approve the tuition reimbursement for Michelle Siegle in the amount of \$1000 for the course (HEA3000) Health & Exercise for a New Lifestyle completed at William Carey University.

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 5-0 voice vote.

BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending **January 31st, 2023**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

*Motion B: Move that all the bills on the accounts payable transmittal listings on **January 5th, 2023, January 12th, January 19th, 2023, and January 27th, 2023**, be approved for payment.*

Motion C: Move that the board approve payment to McKenna Snyder LLC for invoice #13895 in the amount of \$190.00.

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Motion D: Move that the board approve payment to McKenna Snyder LLC for invoice #13896 in the amount of \$110.00.

E: Move that the board approve payment to McKenna Snyder LLC for invoice #13897 in the amount of \$574.50.

Motion F: Move that the board approve payment to McKenna Snyder LLC for invoice #13898 in the amount of \$385.00.

Motion G: Move that the board approve the review the attached CSL Health and Safety Plan.

Motions A through G under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote.

EXECUTIVE SESSION

At 5:11 p.m. Tom Gillette moved that the board go into executive session. This motion was seconded by Dan DiLorenzo.

At 5:11 p.m. the board of trustees went into executive session.

ADJOURNMENT

At 5:33 p.m. Tom Gillette moved that the board adjourn. Dan DiLorenzo seconded the motion. The motion was approved by a 5-0 voice vote.

Heather Humienney adjourned the meeting at 5:33 p.m.