

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
March 14th, 2023

Call to Order

This CSL School Board meeting was held via Zoom. Board President Heather Humienny called the meeting to order at 4:50 p.m. Other Board members present were Tom Gillette, Dan DiLorenzo, Betty Zubrzycki, and Ruth Demshick. Board member Mike Wolverton was not in attendance. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest) was also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meeting held on February 14th, 2023.

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 4-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report.

On Friday February 24th, The Epstein Campus of Bucks County Community College and the Center for Advanced Technologies hosted 15 students from the Center for Student Learning on tour. The students were invited to visit the Lower Bucks Campus of Bucks County Community College, by Patricia Smallacombe, to help foster our new dual enrollment contract. The day started at the main building where individuals from admissions and career department talked about the school, what they could offer our students, and the students were given an interactive budgeting experience which was eye opening for many of them. They provided snacks and BCCC apparel and made sure that we felt welcomed. Then, the students were escorted to the brand-new Center for Advanced Technologies building. There, they were taken on a tour of the facilities and the students were able to partake in a “welding simulation” challenge which was a big hit. They were also able to participate in a brief career interest activity. Finally, the pre-apprenticeship program and application process were explained in detail. Most notably, that the program had a 90% rate of apprenticeship placement AND was completely free to those who made it into the program. The day ended with an open invitation to return with more of our students and an offer to come present to our parents at the next parent/teacher conference. Thanks so much Mrs. Downing!

Mr. Dave Fialko, an Internationally Certified Prevention Specialist and Nationally Certified Tobacco Treatment Specialist who currently does work with Bucks County's youth and families through the Council of Southeast Pennsylvania, will present a virtual program for parents of CSL students. In an effort to inform and keep the CSL Community safe, the virtual presentation was on Wednesday, **March 1st from 6pm- 7pm.**

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
March 14th, 2023

CSL had a large number of students participate in our Tubing Adventure. Students with 90% attendance were invited on the trip. Students and staff left CSL at 7:15 am. They arrived at Blue Mountain at approximately 9:30 am. They left Blue Mountain at 1:30 pm and were back in the building by 3 pm. It was a beautiful day, students and staff had a great time! Many thanks to Mr. Hackney for organizing!

Completed the Act 91 Classroom Monitors survey. Act 91 of 2021 states that a school entity may request that the Department issue a classroom monitor permit to allow an individual to deliver to students' assignments that are preplanned by a professional employee or temporary professional employee. CSL has no staff in this position.

Anthem Flags Inc. and Acme Lingo Flags were contacted to see if they could fix the pulley system on the top of the flagpole. Anthem Flags responded and are set to fix the flag pulley system by the end of this week or early next week. Thanks for your help, Mr. Gillette!

Mrs. Seigel brought in Andrea Martin from the American Heart Association to speak to our students about heart health and CPR. Andrea has been in the medical field for 20 plus years. Along with being an EMR, she is also an instructor for CPR. Thanks Michelle!

Mrs. Cartolaro completed the PVAAS Collection-Staff Student Subtest data into the PIMS warehouse.

Mrs. Rogers is taking her Xcel class at Udemy Academy.

Mr. Hackney completed the Educator Effectiveness Annual Report. The goal of the Educator Effectiveness Annual Report is to ensure that students have an effective teacher in their classrooms.

Ms. Saleh and Mrs. Downing organized the Manor College trip, scheduled for Wednesday, March 8th. The Tour began at 1030-1pm. The trip was for 10th and 11th grades. Thanks Ms. Saleh and Mrs. Downing!

The Student Council is looking to bring Pi Day back to CSL this year! The event will be on Thursday, 3/16/2023, at the end of the day. Pi Day is a school-wide event where students can "pie" teachers and teachers can "pie" students. The pies are simply foil pans filled with whipped cream, but only teachers who sign up as willing to potentially be pied will have a chance of pieing a student. From Monday 3/6 through Wednesday 3/15 the Student Council will be selling raffle tickets for Pi-Day during lunch. Students will only be allowed to buy tickets to potentially pie a teacher from the list of teachers who volunteer. For every ticket to pie a teacher that a student buys, their name also goes into the student raffle for them to potentially be pied by a teacher. Teachers whose names are drawn to be pied are the ones who pie the students whose names are drawn. During 7th period on Wednesday 3/15, I will be drawing the tickets for both students and teachers, so you will be made aware if you are being pied the following day. Thanks so much Ms. Mohapp!

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
March 14th, 2023

March 7th was our second Career Pathways day. Our students took the activities around workplace skills seriously and it helped to develop meaningful conversations. Thanks to Mrs. Donahue and Mr. Hackney for all their efforts and organization for the Career Pathways. See PowerPoint below. Great Job!!

[Career Pathways Day 2](#)

More on Career Pathways Graduation Project Day: On Friday, March 17th, (our PD day) CSL is asking that all seniors come to school from 9:00 am until 1:00 pm for Career Pathway Graduation Project Day. Each senior student will present their project to a panel of CSL employees. Upon conclusion of the presentations, CSL will provide lunch in celebration of the student's completion of their projects and their quickly approaching graduation. All seniors who are on track for graduation and who pass their Career Pathways Graduation Project will be presented with their senior CSL hoodie.

Also, students who attend the Career Pathways Graduation Project Presentation Day will receive a day counted towards attendance and be excused from school on June 2nd, 2023. This is the day of prom, so it will be helpful to those students who would like to spend the day preparing to attend prom.

We are very excited to be hosting a prom this school year on June 2nd, 2023, from 7 p.m. to 10 p.m. This year's theme is Masquerade: Phantom of the Opera Inspired! The venue has been secured, with a contract already signed on Tuesday, February 7th, and a deposit of \$150 paid. The prom committee, headed by Mrs. Lambert and Ms. Niwinski, are currently working hard to research potential vendors for this event. The specific vendors being contacted are catering companies, D.J.'s, and photo booth rentals. The goal is for these remaining vendors to be booked no later than Friday, March 17th. There are also several students currently working on advertisements to place throughout the school building. Mr. Hackney has been stirring up interest as the event has been mentioned during morning announcements each day! More to come in terms of decor! Many thanks to Mrs. Lambert and Ms. Niwinski!

NEW BUSINESS

There was no new business presented at this meeting.

PERSONNEL

There were no personnel matters discussed at this meeting.

BUSINESS

*Motion A: Move that the Board of Trustees approve the following financial statements for the month ending **February 28th, 2023**, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

*Motion B: Move that all the bills on the accounts payable transmittal listings on **February 3rd, 2023, February 9th, 2023, February 16th, 2023 and February 27th, 2023**, be approved for payment.*

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
March 14th, 2023

Motion C: *Move that the board approve payment to McKenna Snyder LLC for invoice #14244 in the amount of \$660.00.*

Motion D: *Move that the board approve payment to McKenna Snyder LLC for invoice #14245 in the amount of \$82.50.*

Motion E: *Move that the board approve payment to McKenna Snyder LLC for invoice #14246 in the amount of \$66.50.*

Motion F: *Move that the board approve payment to McKenna Snyder LLC for invoice #14247 in the amount of \$82.50.*

Motion G: *Move that the board approve payment to McKenna Snyder LLC for invoice #14248 in the amount of \$55.00.*

Motion H: *Move that the board approve payment to McKenna Snyder LLC for invoice #14249 in the amount of \$275.00.*

Motion I: *Move that the board approve payment to McKenna Snyder LLC for invoice #14250 in the amount of \$161.00.*

Motions A through I under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 4-0 voice vote.

ADJOURNMENT

At 5:24 p.m. Tom Gillette moved that the board adjourn. Dan DiLorenzo seconded the motion. The motion was approved by a 4-0 voice vote.

Heather Humienney adjourned the meeting at 5:24 p.m.