

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
March 14th, 2023

Call to Order

This CSL School Board meeting was held via Zoom. Board President Heather Humienny called the meeting to order at 4:46 p.m. Other Board members present were Tom Gillette, Dan DiLorenzo, Betty Zubrzycki, Ruth Demshick, and Mike Wolverton. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest), and Leigh Ann Bonck (Omnivest) were also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **March 14th, 2023.***

Motion A was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 6-0 voice vote.

NEW BUSINESS

Motion A: Move that the Board of Trustees approve the attached Omega Security Security Systems, Inc. Proposal to be funded by the PCCD Safety and Security grant in the amount \$42,210 for the first year.

Motion A new business was moved by Tom Gillette and seconded by Dan DiLorenzo. The motion was approved by a 6-0 voice vote.

Motion A was revised under new business was moved by Dan DiLorenzo and seconded by Mike Wolverton. The motion was approved by a 5-0 voice vote.

Motion B: Move that the Board of Trustees approve the attached Nextiva Proposal in the amount of \$5279.40 for the first year.

Motions B under new business was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motions were approved by a 5-0 voice vote.

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CEO REPORT

Dr. Bonner presented the following CEO report.

The Educator Effectiveness Annual Report for Center for Student Learning CS at Pennsbury, submitted within the Future Ready Comprehensive Planning Portal, was accepted by the Pennsylvania Department of Education. No further information or action for this year's report is needed. Thank you, Mr. Hackney!

CSL participated in a community service event on March 22nd. Middle school students assisted the Levittown Salvation Army team by filling up Easter eggs with treats for a community Easter egg hunt. The program went very well, all students participated. Thank you, Ms. Saleh!

The Bureau of Special Education (BSE) has established administrative procedures that provide ongoing monitoring of program implementation. BSE is providing advance notice that CSL will be monitored by BSE in the 2023-2024 school year. Our Special Education Adviser (PDE) will reach out in May to schedule a date of monitoring, and monitoring training information will be disseminated in early summer. A formal notification letter identifying the date of monitoring, procedures to complete the Facilitated Self-Assessment, and Educational Benefit Review, will be sent via Penn Link at the beginning of the school year, September 23/24.

On Wed, Mar 23, Mrs. Lambert, Mrs. Downing and Mrs. Cartolaro, took 13 students over to the Tech school to look through their Cinderella's Closet. Many of the students were able to find dresses and accessories for the prom! They were all excited and happy to get to visit Cinderella's Closet!

Great job Mrs. Lambert, Mrs. Downing and Mrs. Cartolaro!!

Ms. Saleh has connected us, for the second year, with the Bucks County Suicide Prevention task force for the Hold On You Matter walk. This will take place on Sunday, April 30th at Bucks County Technical High School. Thanks for your efforts, Ms. Saleh!

Mrs. Donahue will be administered the SAT on 4/12 and will last through 5th period.

We have 13 test takers so far. Mrs. Donahue is doing a great job growing our number of test takers!!

Dr. Ruppertsberger will be at CSL on Wednesday, April 12th. He will be conducting Scoliosis Screenings on 6th and 7th grade students, and he will be conducting Physicals and Scoliosis Screenings on 9th grade students, both mandated by the PA Dept. of Education. Any student who does not have these examinations on file will be examined, including students in 10th-12th grade. Multiple letters have been mailed outlining Pa Dept. of Education requirements. There are roughly 30 students scheduled to be seen. Thanks Nurse Donna!!

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Act 55 of 2022 requires all school employees to complete two hours of training annually on one or more of the following school safety and security topics: situational awareness, trauma-informed approaches, behavioral health awareness, suicide and bullying awareness, and substance use awareness. In addition, one hour of annual training is required for all school employees on the topics of emergency training drills (including fire, natural disaster, active shooter, hostage situation and bomb threat), and the identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, other individuals, school facilities, or the community. Per Section 1310-B, Pennsylvania Commission on Crime and Delinquency (PCCD) and the School Safety and Security Committee (SSSC) have the additional responsibility of providing training that meets these standards in a geographically disbursed manner and free of charge to school entities. These trainings have not yet been developed. PCCD and the SSSC intend to develop these trainings over the next few months. More information about the trainings and other guidance related to trainings will be forthcoming.

We are in the process of updating our MOU with the Tullytown Police Department. I am working with Sergeant Bunda, who is currently acting as Interim Chief of Police.

Sgt. Bunda is working to schedule a School Safety: Active shooter Preparedness presentation. We have 10 staff interested in attending. Date, time and place are forth coming.

Ms. Saleh compiled a list of activities we did in the 3rd MP. Thank you, Ms. Saleh,

- Bucks County Community College Tour
- Fab Lab Middle School Trip
- Fab Lab High School Trip
- Tubing Trip
- Senior Career Pathways Presentations
- Black History Month Activity
- Self-reflection HS advisory
- PSAT
- Parent Vaping education (virtual)
- Valentine's Day candy gram
- Career Pathways Part 2

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- Middle School Respect Advisory
- Pie Day
- Mental Health student check ins
- Cinderella's Closet
- March Madness
- Middle School Community Service Day
- Manor College Tour
- Women History Month
- Student football skills competition
- Walking for Fitness
- Spirit Week
- Student council meetings
- Art Show
- Honor Roll Award ceremony
- Dinner and Homework
- Academic Enrichment Program
- New 21st Century Clubs: Music club, Baking club, Sports Club

BUSINESS

Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending March 31st, 2023 , which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*

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Motion B: *Move that all the bills on the accounts payable transmittal listings on March 2nd, 2023, March 9th, 2023, March 17th, 2023, March 23rd, 2023 and March 30th, 2023, be approved for payment.*

Motion C: Move that the board approve payment to McKenna Snyder LLC for invoice #14652 in the amount of \$2182.00.

Motion D: Move that the board approve payment to McKenna Snyder LLC for invoice #14653 in the amount of \$521.50.

Motion E: Move that the board approve payment to McKenna Snyder LLC for invoice #14654 in the amount of \$256.50.

Motion F: Move that the board approve payment to McKenna Snyder LLC for invoice #14655 in the amount of \$136.50.

Motion G: Move that the board approve payment to McKenna Snyder LLC for invoice #14656 in the amount of \$935.00.

Motions A through G under business were moved by Tom Gillette and seconded by Dan DiLorenzo. The motions were approved by a 5-0 voice vote. (Tom Gillette had to leave the meeting prior to the vote.)

PERSONNEL

Motion A: *Move that the Board of Trustees approve the tuition reimbursement for Athena Kondos in the amount of \$1000 for successfully completing the course Research & Evaluation at Holy Family University.*

Motion B: *Move that the Board of Trustees approve the tuition reimbursement for Angelo Monterosso in the amount of \$1000 for successfully completing the course Products & Pedagogy at Holy Family University.*

Motions A and B under personnel were moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motions were approved by a 5-0 voice vote.

ADJOURNMENT

At 5:55 p.m. Betty Zubrzycki moved the board adjourn. Michael Wolverton seconded the motion. The motion was approved by a 5-0 voice vote.

Heather Humienney adjourned the meeting at 5:55 p.m.