

Center for Student Learning Charter School at Pennsbury
MEETING MINUTES from
May 9th, 2023

Call to Order

This CSL School Board meeting was held via Zoom. Board President Heather Humienny called the meeting to order at 4:45 p.m. Other Board members present were Dan DiLorenzo, Betty Zubrzycki, and Ruth Demshick. Board members Tom Gillette and Mike Wolverton were not present. School administration Dr. Charles Bonner (Chief Executive Officer) and Peter Hackney (Dean of Students) were in attendance. Keisha McMillan (Omnivest), and Ian Croggan (Omnivest) were also in attendance via zoom.

PLEDGE of ALLEGIANCE

APPROVAL of MINUTES

*Motion A: Move that the Board of Trustees approve the minutes from the previous Board of Trustees meetings held on **April 11th, 2023**.*

Motion A was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 4-0 voice vote.

NEW BUSINESS

Motion A: Move that the Board of Trustees approve the attached severe allergy/epinephrine auto injector policy.

Motion A was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 4-0 voice vote.

Motion B: Move that the Board of Trustees approve the attached Mandrel Construction Company, Inc. proposal for physical security upgrades partially funded by the PCCD Safety and Security grant in the amount \$41,289.

Motion B was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 4-0 voice vote.

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PERSONNEL

Motion A: *Move that the Board of Trustees accept the resignation of Christian Jordan effective April 28th, 2023.*

Motion A under personnel was moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motion was approved by a 4-0 voice vote.

CEO REPORT

Dr. Bonner presented the following CEO report.

Reminder! Graduation has been moved to June 13th. Graduation will take place between 4:30 and 6:30.

David Fialko, Internationally Certified Prevention Specialist, Nationally Certified Tobacco Treatment Specialist from The Council of Southeast Pennsylvania, Inc., has enthusiastically accepted our presentation of the CSL Community Service Award.

CSL had Parent/Teacher Conferences on April 12th. It was a small turn out. However, parents were very happy with their children's teachers and with CSL in general.

We had our 3rd CSL Quarterly Meeting on April 13th. We met with Chad Evans and Jamie Lill. We are moving forward with planning for our new designation of: Additional Targeted Support and Improvement (A-TSI): Schools in which performance by one or more student groups is at or below the level of the CSI schools. Our group is our Special Education population. CSL is no longer in: Comprehensive Support and Improvement (CSI) which entails, Schools facing the most significant challenges in academic achievement, student growth.

On April 19th, Mr. Whelan gave the Citizenship Test, a required component for PDE. The results of the test will be inputted into our FRCCP portal.

Thursday, April 20, Mr. Hackney and I met with Omega security systems company to finalize dates of installation.

PSSA's were held on the following dates:

- ELA- April 25th (Tuesday), April 26th (Wednesday), April 27th (Thursday)
- Math- Tuesday, May, 2nd and Wednesday, May 3rd
- Science- Thursday, May 4th and Friday May 5th. Many thanks to Ms. Mohapp for being our PSSA coordinator!!

We met with Kim (OmniVest) and Udi and John (D&G, IT) on Thursday, April 20 To schedule our summer work on our Phone and IT upgrades. How we work with our ERate monies was also discussed.

Siemens came in to straight out some issues with the fire and burglary systems on April 25th and May 4th.

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CSL took students on a tour of Bucks County Community College on Thursday, April 27. Thanks Ms. Saleh and Mrs. Downing!

The CSL Day of Design will be on Friday, May 12. Cardboard is being collected for students to complete tasks and build their boats. Will Mr. Hackney be the lone floatation tester?? See Mrs. Donahue's PowerPoint below. Great work Mrs. D!!!!

https://docs.google.com/presentation/d/1D2kqJE8tUyNddhLv_OygpU56zo8UiD0P19m4GfmTtb4/edit?usp=drive_web

Mr. Pearl, Tullytown Fire Marshal, will be coming to CSL in May for the Bi-Annual Tullytown Fire Inspection.

Spring Keystones will run from May 16 – 18.

- Literature on Tuesday, May 16th
- Biology on Wednesday, May 17th
- Algebra I on Thursday, May 18th

Many thanks to Mrs. Lambert for being our Keystones coordinator!!

We have two teachers interested in the new Accelerated Program for PK-12 Special Education Teacher Certification. The Pennsylvania Department of Education, Bureau of Special Education is encouraging LEA's to connect with Institutions of Higher Education (IHE) that have been awarded the Accelerated Program for PK-12 Special Education Teacher Certification Grants to bolster the special education teacher workforce and increase the number of PK-12 special education teaching certifications. The 18-month programs are for individuals currently holding a bachelor's degree who desire to earn a postbaccalaureate PK-12 special education teacher certification. In addition to flexible coursework, each program will have summer field experiences, mentoring by experienced special educators and student teaching. Scholarships and additional supports vary by program. For more information visit the [APR Repository](#).

The repairs on the flagpole have been completed.

Ms. Christian Jordan, a Special Education teacher, has resigned as of Friday, April 28th. We bid her the best of luck moving forward.

Kim has informed us that our Cat 1 services looks like it is in "Committed" status. Kim will reach out to Keisha to see if she received the FCDL for Cat 1.

Cat 2 is still in review since we submitted the requested documentation. Kim will check daily this week and let us know if of any change.

Unfortunately, CSL did not receive grant funding for Dual Credit Grant.

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BUSINESS

- Motion A: *Move that the Board of Trustees approve the following financial statements for the month ending April 30th, 2023, which include profit and loss statement actual versus budget, balance sheet, accounts receivable aging, check register for Univest Operating, and accounts payable aging as provided by OmniVest in the financial packet provided.*
- Motion B: *Move that all the bills on the accounts payable transmittal listings on April 13th, 2023, April 20th, 2023, and April 27th, 2023, be approved for payment.*
- Motion C: *Move that the Board of Trustees approve the attached Center for Student Learning's FY21/22 990 tax form prepared by the independent auditors Barbacane, Thornton & Company.*

Motions A through C under business were moved by Dan DiLorenzo and seconded by Betty Zubrzycki. The motions were approved by a 4-0 voice vote.

ADJOURNMENT

At 5:55 p.m. Dan DiLorenzo moved to adjourn the meeting, and this was seconded by Betty Zubrzycki. The motion was approved by a 4-0 voice vote.

Heather Humienney adjourned the meeting at 5:27 p.m.